

Minutes

LENAWEE PUBLIC TRANSPORTATION AUTHORITY
WEDNESDAY, JULY 24, 2024
Lenawee Room-Human Service Building
1:30PM

Present: C. BRUGGER, N. OWEN, K. SZEWCZEK, R. AMO, B. FENBY

Absent: Commissioner Tillotson, A. YOUNG

- I. Meeting was called to order at 1:34 p.m. by K. Szewczek
- II. Approval of the Agenda MOTION- C. BRUGGER SUPPORT- B. FENBY MOTION CARRIED
- III. Approval of June meeting minutes: MOTION- R. AMO SUPPORT-B. FENBY MOTION CARRIED
- IV. No Public Comment
- V. Financial Report JUNE: MOTION- C. BRUGGER SUPPORT- N.OWEN MOTION CARRIED
 - Kate shared the financial balance sheet, and explained revenue shows as lagging due to waiting on the submissions to the State. Dayfare revenue is ahead, and nontransit revenue is on target. There is concern about the State of MI decreasing the budget by 5%.
- VI. Approval of JUNE bills: MOTION- C. BRUGGER SUPPORT- R. AMO MOTION CARRIED
 - Brakes & More invoices were higher than normal due to an increase in vehicle issues, and a payment was owed to the State of MI for the 20-21 audit year.
- VII. Operation Report JUNE –NO MOTION NEEDED
 - Kate reported an average of 322 riders per day, with 19 days of service offered, with longer rides having taken place.
- VIII. Mobility Management Report
 - No report
- IX. Miscellaneous- MOTION- C. BRUGGER SUPPORT- B. FENBY MOTION CARRIED
 - Kate was interviewed for an article in the monthly Lenawee Voice publication, and she also had an interview with Jeff Bowman from WLEN.
 - It was suggested Kate attend the County Commissioners meeting.
 - Contract of Executive Director - Kate received a 3 year contract with an agreed upon 3% increase, having humbling declining a 4% increase. Current goals of increasing ridership, increasing community relationships, and creating policies for employees were all met, and new goals of increasing general ridership, along with changing the stigma of public transportation were discussed.

- An insurance presentation by Don Schroeder will take place at the next meeting. Kate is concerned about the increase in insurance cost.

X. Approval of Drug and Alcohol Testing Policy MOTION- B. FENBY SUPPORT- R. AMO
MOTION CARRIED

- Drug and alcohol testing are requirements for MDOT funding.

MOVE TO ADJOURN THE MEETING AT 2:13 p.m. MOTION- C. Brugger SUPPORT- N. Owen

NEXT MEETING IS SCHEDULED FOR:
LENAWEE PUBLIC TRANSPORTATION AUTHORITY
WEDNESDAY, August 28, 2024

1:30 PM