

## Minutes

LENAWEE PUBLIC TRANSPORTATION AUTHORITY  
WEDNESDAY, August 28, 2024  
Lenawee Room-Human Service Building  
1:30PM

Present: Commissioner Tillotson N. OWEN, K. SZEWCZEK, B. FENBY, A. YOUNG  
Absent: C. BRUGGER, R. AMO

- I. Meeting was called to order at 1:32 p.m. by Commissioner Tillotson
- II. Approval of the Agenda MOTION- A. YOUNG, SUPPORT- K. SZEWCZEK, MOTION CARRIED  
(additions were added to the agenda)
- III. Approval of July meeting minutes: MOTION- K. SZEWCZEK, SUPPORT-R. AMO, MOTION CARRIED
- IV.
- V. No Public Comment
- VI. Financial Report JULY: MOTION- R. AMO SUPPORT- N.OWEN, MOTION CARRIED
  - Kate shared the financial balance sheet, and explained Mobility manger wages and JARC are always in arrears.
  - \$30,000 above
- VII. Approval of JULY bills: MOTION- K. SZEWCZEK SUPPORT- A. YOUNG, MOTION CARRIED
  - Insurance increase due to new busses. The insurance renewal has gone up \$100,000 from \$167,000 to \$270,000. Currently there is a \$46,000 shortfall, and Kate is researching other insurance providers. The insurance is due 10/1/24. The conclusion is to have a special meeting for approval of the insurance, and not to wait until the regular scheduled September board meeting. Hadden Tire invoices will be offset by the tire grant, which will be submitted for reimbursement. Floors were cleaned by Pinnacle Chem Dry, which is highly recommended as they did a really good job.
- VIII. Operation Report JULY –NO MOTION NEEDED
  - Kate shared ridership report. General ridership was down, but nothing alarming. 284 average rides per day.
- IX. Mobility Management Report
  - 270 non-emergency medical rides were provided. Funding sources are used, and Saferide Health is a broker. The statistics report is not accurate with the ridership report.
- X. Miscellaneous
- XI. Approval of Drug and Alcohol Testing Policy MOTION- B. FENBY SUPPORT- R. AMO MOTION CARRIED

MOVE TO ADJOURN THE MEETING AT 2:31 p.m. MOTION- Commissioner Tillotson SUPPORT- A. YOUNG

NEXT MEETING IS SCHEDULED FOR:  
LENAWEE PUBLIC TRANSPORTATION AUTHORITY  
WEDNESDAY, September 25, 2024

1:30 PM